



Wickersley Community Centre,
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Rotherham.
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Clerk: Rachel Chico
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9th February 2018

Dear Steering Group Members,

You are hereby summoned to attend a meeting of the Neighbourhood plan steering group, to be held on **Tuesday 20th February 2018**, at Wickersley Community Centre & Library, 286 Bawtry Road, Wickersley commencing at **7.00 p.m.** for the purpose of transacting the following business:

M.Rhodes

Margaret Rhodes
Assistant Clerk to the Council

BUSINESS

ENCLOSURE:

1. To receive apologies for absence
2. To approve the minutes and action log of the meeting of 29th January 2018 (A)
3. To review action log (this item replaces to review matters arising) (B)
4. To review budget to 9th February 2018 (C)
5. To agree revised terms of reference for the steering group (D)
6. To receive good Councillors Guide to Neighbourhood Planning for reference (E)
7. To receive presentations from consultants (3) in response to brief for preparing Neighbourhood Plan and score each bidder in accordance with the agreed selection criteria (F)
8. To agree meeting schedule for 2018 (all meetings held at 7pm on Mondays unless stated):

6th March 2018
23rd April 2018
2nd July 2018
8th Oct 2018