

# Wickersley Parish Council

## Minutes of the Council Meeting 7.00pm 16<sup>th</sup> October 2017 held at Wickersley Community Centre

Members: Cllrs:- S Ellis (Chairperson), J Barber, A Bates, P Beighton, E Boswell, G Forster, A Gibson, M Godfrey, K Phillips, B McNeely, R Postlethwaite, A Tattersfield, P Thirlwall, A Wright, T Wallace

In Attendance: Mrs R Chico (Clerk), C Bakewell (Police Inspector), Judith Trickett, Joyce Miller

### 5503 To receive apologies for absence

Cllrs C Grimes

### 5504 To note any declarations of interest on items to be discussed at this meeting

None

### 5505 To approve the minutes of the Council Meeting held on 18<sup>th</sup> September 2017

**Resolved :** The minutes of the meeting were approved.

### 5506 To receive a report from the Police

Inspector C Bakewell was present at the meeting and gave an update in the changes happening in policing following recent consultation. The council had raised the main issues to Inspector Bakewell prior to the meeting and a response was given to each item.

There is to be a move back to Neighbourhood policing with a response function, Wickersley is located within Rotherham South. The night-time economy was highlighted as an issue for Wickersley and assurance given that groups specifically targeting Friday and Saturday nights are in place to give night-time economy extra attention; with the addition of extra officers leading up to Christmas.

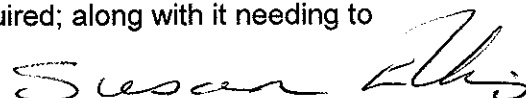
The issues of taxis in the area at night was raised and it was confirmed this would be followed up with RMBC by the police. In addition the events licenses were discussed, stating that the Police are statutory consultees to applications where the Parish Council are not. The requirement for all licenses to be looked at as a whole for the area was stated, the cumulative effect on the village rather than individual licenses.

With regard to village safety Inspector Bakewell gave assurance that the shops identified during the discussion would be visited to discuss safety measures.

Drugs issues were discussed and Cllr S Ellis stated that in the past she had personally shown officers the hot spot areas. Resources, engagement options and ways of dealing with issues were discussed.

A discussion took place regarding the un-authorised attendance of the light switch on event by some individuals. A request was made for an official answer regarding the legal standing to be given to the Parish Council by the police.

Inspector Bakewell gave re-assurance that the area is a low crime and anti-social behaviour area. Cllr Ellis raised that the area has a high population of elderly than the rest of Rotherham and the vulnerability and re-assurance is required; along with it needing to remain low by action being taken.



# Wickersley Parish Council

Cllr A Wright raised the contact with police especially during out of hours or bank holidays. The requirement of having the correct information to meet people's expectations was emphasised. The procedure for reporting lost or found items was discussed and clarification to be sent through for out of hours.

Resident in attendance raised issues which had occurred in Wickersley where the Police response was felt to be insufficient and in some cases no attendance or follow up at all. This was re-iterated of giving a reluctance to call and the need to give assurance to public.

Cllr P Thirlwall raised the possibility of Inspector Bakewell moving jobs, assurance was given there were no plans for this.

Inspector Bakewell was thanked for her time in attending the meeting.

## **5507 To note any issues from members of the public in attendance**

Issues on the Tanyard for shop-lifting and anti-social behaviour were raised. It was re-iterated to report every incident to the police. Discussion took place with regard to the cameras on site. It was also noted the resident concern re night time activity at the back of the Tanyard. The resident was asked to keep the council up to date with the developments following the discussions with Inspector Bakewell.

## **5508 To consider any community matters from Councillors**

Cllr T Wallace raised part of the railing is missing on the subway. This has already been reported to RMBC but will be followed up.

Cllr A Wright reported the state of the road / pathway at Chevriil Court.

Cllr A Bates asked for an update regarding the land at Wickersley School, the Clerk explained this was with the land terrier at RMBC to ascertain who owns the land.

Cllr K Phillips informed the council of compliments received regarding the installation of the sculptures in Wickersley Wood.

Cllr A Tattersfield informed the council the Wickersley Chase was a positive event.

Cllr P Thirlwall commented that there had been no vandalism at the Tanyard Toilets.

**Resolved : Items to be followed up with RMBC.**

### **5508.1 Remembrance service – Elect two councillors**

**Resolved : Cllr T Wallace and Cllr A Tattersfield**

## **5509 To note matters arising from the minutes of the Council Meeting of 18<sup>th</sup> September 2017**

5492 – Licensing – feedback from licensing has been distributed to Councillors and a meeting is being arranged.

5493 – Arranged

5496 – Cllr Ellis clarified for items to be owned by the committee but confirmed she did not require the minutes to be amended.

Website to be looked at next meeting

## **5510 To consider financial matters, including: -**

### **5510.1 The authorisation of payment of accounts since the last meeting**

**Resolved : That the following payments be approved: -**



# Wickersley Parish Council

**WICKERSLEY PARISH COUNCIL**

**APPROVAL OF PAYMENTS SCHEDULE - PARISH COUNCIL MEETING OF 16 October 2017**

To Whom Paid	Description	Value	Reference
E.Ross	Winthrop - Milk	£8.00	D.Card
Alipay Europe	Lights - Halloween / Xmas	£216.50	D.Card
BT	Broadband	£76.32	D.Debit
Veolia	Waste disposal	£192.48	D.Debit
BT	Phone	£212.35	D.Debit
E.Ross	Winthrop	£12.00	D.Card
E.Ross	Winthrop	£15.00	D.Card
N Power		£214.70	D.Debit
N Power		£84.41	D.Debit
HM Revenue and Customs	PAYE	£236.72	204357
Veolia	Waste disposal	£239.10	D.Debit
BDO	External Audit	£720.00	204358
St Albans Graveyard	Donation	£500.00	204359
N.Power	Xmas lights	£23.90	204360
N Power	Tanyard	£28.88	204361
A.Chester	Winthrop Expenses	£347.22	204362
J.Needham	2 x Keys cut	£9.90	204363
T.Farnsworth	Grass cutting	£844.99	204364
Wharcliffe	Wood	£330.00	204365
SYPA	Pension	£360.82	204366
HM Revenue and Customs	PAYE	£1,491.55	204367
A.Chester	Mileage	£124.32	204368
Wages	Wages	£4,266.41	BACS

**5510.2 To review and accept quarterly accounts – distributed at the meeting**

**Resolved :** The following quarterly accounts were approved: -

*Susan Ellis*

# Wickersley Parish Council

Wickersley Parish Council Budget 2017-18	Budget 2017-18	Actual - 30 September 2017	Forecast	Variance
	C			
<b>INCOME</b>	0%	0%	0%	
Precept	£153,178.00	£153,178.00	£153,178.00	£0.00
RMBC Grant	£5,781.00	£5,781.00	£5,781.00	£0.00
Bank Interest - Current Account	£1.00	£0.00	£0.00	-£1.00
Bank Interest - Fixed Rate	£1,000.00	£0.00	£0.00	-£1,000.00
Bank Interest - Deposit	£100.00	£59.35	£59.35	-£40.65
Bank Interest - 14 day	£0.00	£0.00	£0.00	£0.00
Bank Interest - Guranteed Investment Account	£0.00	£0.00	£0.00	£0.00
<b>Total Bank Interest</b>	<b>£1,101.00</b>	<b>£59.35</b>	<b>£59.35</b>	<b>-£1,041.65</b>
Community Centre Staff Recharge	£24,167.00	£0.00	£22,400.00	-£1,767.00
Lease income from library	£3,000.00	£1,500.00	£3,000.00	£0.00
Insurance recharge	£1,200.00	£1,200.00	£1,200.00	£0.00
Other Income	£0.00	£0.00	£0.00	£0.00
<b>Total Community Centre Income</b>	<b>£28,367.00</b>	<b>£2,700.00</b>	<b>£26,600.00</b>	<b>-£1,767.00</b>
Tanyard Owner - Contribution	£4,149.87	£4,149.87	£4,149.87	£0.00
Allotments - Rent	£0.00	£0.00	£0.00	£0.00
Environment - Other Income inc Recycling payment	£0.00	£425.00	£425.00	£425.00
<b>Total Environment</b>	<b>£4,149.87</b>	<b>£4,574.87</b>	<b>£4,574.87</b>	<b>£425.00</b>
Bob Mason Pavilion Income	£4,000.00	£2,148.20	£4,000.00	£0.00
Other income	£10,000.00	£0.00	£10,000.00	£0.00
<b>Total Recreation Grounds</b>	<b>£14,000.00</b>	<b>£2,148.20</b>	<b>£14,000.00</b>	<b>£0.00</b>
CSS Annual Management Grant	£0.00	£0.00	£0.00	£0.00
Other Income	£0.00	£301.00	£301.00	£301.00
<b>Total Woodland Management</b>	<b>£0.00</b>	<b>£301.00</b>	<b>£301.00</b>	<b>£301.00</b>
Donations	£100.00	£926.70	£1,000.00	£900.00
Café Sales	£5,100.00	£11,693.95	£13,000.00	£7,900.00
Plant Sales	£2,000.00	£3,523.15	£3,800.00	£1,800.00
Shop Sales	£500.00	£905.82	£1,000.00	£500.00
Room Hire	£2,200.00	£960.00	£2,150.00	-£50.00
Other Sales	£100.00	£0.00	£0.00	-£100.00
<b>Total Winthrop Park</b>	<b>£10,000.00</b>	<b>£18,009.62</b>	<b>£20,950.00</b>	<b>£10,950.00</b>
Newsletter Advertising	£700.00	£294.00	£700.00	£0.00
Other income	£10,000.00	£871.26	£10,000.00	£0.00
Other income	£10,700.00	£1,165.26	£10,700.00	£0.00
<b>TOTAL INCOME</b>	<b>£227,276.87</b>	<b>£187,917.30</b>	<b>£236,144.22</b>	<b>£8,867.35</b>

*Susan Ellis*

# Wickersley Parish Council

Wickersley Parish Council Budget 2017-18	Budget 2017-18 C	Budget 2017-18 C	Budget 2017-18 C	Variance
<b>EXPENDITURE</b>				
Advertising	£0.00	£0.00	£0.00	£0.00
Phones - Office	£550.00	£373.21	£750.00	£200.00
Phones - Mobile	£0.00	£0.00	£0.00	£0.00
Phones - BT Broadband	£260.00	£127.20	£260.00	£0.00
Postage	£400.00	£125.70	£400.00	£0.00
Stationery	£300.00	£96.98	£300.00	£0.00
Mileage & Travel Expenses	£50.00	£0.00	£50.00	£0.00
Newsletter	£2,650.00	£1,077.00	£2,757.00	£107.00
General Expenses	£1,000.00	£496.48	£1,000.00	£0.00
Membership - YLCA/CPRE/SLCC/YRCC	£1,200.00	£36.00	£1,200.00	£0.00
Insurance	£3,500.00	£2,883.41	£2,883.41	£-616.59
Audit Fees	£900.00	£350.00	£950.00	£50.00
Conferences & Training	£500.00	£0.00	£500.00	£0.00
Website	£500.00	£0.00	£500.00	£0.00
<b>Total Administration</b>	<b>£11,810.00</b>	<b>£5,565.98</b>	<b>£11,660.41</b>	<b>£-289.59</b>
5210 - Salaries - Administration	£19,000.00	£8,801.01	£18,000.00	£-1,000.00
5212 - Home Office Expenses	£216.00	£108.00	£216.00	£0.00
5220 - Salaries - Handypersons	£19,500.00	£8,281.57	£18,000.00	£-1,500.00
5230 - Tax & NI	£8,500.00	£3,543.22	£8,000.00	£-500.00
5240 - Superannuation	£10,800.00	£5,200.60	£8,500.00	£-2,300.00
<b>Total Human Resources</b>	<b>£58,016.00</b>	<b>£25,934.40</b>	<b>£52,716.00</b>	<b>£-5,300.00</b>
Handypersons materials	£825.00	£179.58	£825.00	£0.00
Tanyard - refuse collection	£3,000.00	£733.10	£3,000.00	£0.00
Tanyard toilets - Maintenance	£500.00	£403.37	£500.00	£0.00
Tanyard toilets - ground rent	£100.00	£100.00	£100.00	£0.00
Tanyard toilets - warden honorarium	£525.00	£262.50	£525.00	£0.00
Tanyard toilets - non domestic rates	£1,150.00	£0.00	£1,150.00	£0.00
Tanyard toilets - RMBC water & electricity	£1,000.00	£412.77	£1,000.00	£0.00
Tanyard - rock salt/gritling	£100.00	£0.00	£100.00	£0.00
Monthly gardening contract	£11,350.00	£0.00	£11,350.00	£0.00
Gardening & landscaping work	£2,000.00	£807.56	£2,000.00	£0.00
Christmas Lights - maintenance	£4,000.00	£389.37	£4,000.00	£0.00
Projects	£10,000.00	£137.80	£10,000.00	£0.00
<b>Total Environment</b>	<b>£34,550.00</b>	<b>£3,426.05</b>	<b>£34,550.00</b>	<b>£0.00</b>
Recreation grounds	£4,000.00	£2,815.11	£4,000.00	£0.00
Bob Mason Pavilion	£1,400.00	£1,144.36	£1,400.00	£0.00
Rec Ground Project-Sorby Way	£5,500.00	£0.00	£5,500.00	£0.00
Rec Ground Project-Wickersley Park	£13,500.00	£99.35	£13,500.00	£0.00
Grounds Maintenance Contract	£12,500.00	£4,244.96	£12,500.00	£0.00
Rec budget request from 16/17	£6,592.25	£0.00	£6,592.25	£0.00
<b>Total Recreation Grounds</b>	<b>£43,492.25</b>	<b>£8,303.78</b>	<b>£43,492.25</b>	<b>£0.00</b>
Caretaker Salary	£13,717.00	£5,852.87	£12,200.00	£-1,517.00
Caretaker - Tax & NI	£3,500.00	£2,557.43	£5,000.00	£1,500.00
Clerk Salary/Tax/NVPension	£6,950.00	£2,600.00	£5,200.00	£-1,750.00
<b>Total Community Centre</b>	<b>£24,167.00</b>	<b>£11,010.30</b>	<b>£22,400.00</b>	<b>£-1,767.00</b>
Gorse - general	£2,500.00	£165.00	£2,500.00	£0.00
Wood - general	£2,500.00	£265.00	£2,500.00	£0.00
Wood & Gorse Wardens	£110.00	£0.00	£110.00	£0.00
Common Bank Lease	£100.00	£0.00	£100.00	£0.00
Woodland Committee Events	£1,152.00	£1,043.54	£500.00	£-652.00
Wood Project/Budget request from 16/17	£6,148.92	£3,400.44	£6,148.92	£0.00
<b>Total Woodland Management</b>	<b>£12,510.92</b>	<b>£4,873.98</b>	<b>£11,868.92</b>	<b>£-642.00</b>
Events	£9,000.00	£3,733.37	£6,500.00	£-2,500.00
Loan Repayments - Community Centre	£25,889.00	£12,944.47	£25,889.00	£0.00
Ground rent - sewage works allotment	£12.00	£0.00	£12.00	£0.00
Projects	£0.00	£0.00	£0.00	£0.00
Legal Costs	£0.00	£0.00	£0.00	£0.00
Other	£10,000.00	£0.00	£10,000.00	£0.00
<b>Total Other Expenditure</b>	<b>£44,901.00</b>	<b>£16,677.84</b>	<b>£42,401.00</b>	<b>£-2,500.00</b>
Administration / Cleaning & Caretaking	£8,200.00	£2,354.00	£7,000.00	£-1,200.00
Food and Drink	£2,700.00	£2,726.16	£3,500.00	£800.00
Cafe infrastructure	£450.00	£272.64	£450.00	£0.00
Plants and Shrubs	£1,200.00	£135.10	£1,500.00	£300.00
Garden Maintenance	£300.00	£192.77	£500.00	£200.00
Printing and Stationery	£500.00	£384.96	£1,000.00	£500.00
Water Rates	£400.00	£69.29	£150.00	£-250.00
Electricity and Gas	£750.00	£980.96	£2,000.00	£1,250.00
Fuel and Oil	£100.00	£0.00	£50.00	£-50.00
Travel and Subsistence	£150.00	£124.32	£280.00	£130.00
Machinery & Equipment Servicing	£400.00	£260.67	£500.00	£100.00
Building repairs	£2,000.00	£773.92	£3,000.00	£1,000.00
Volunteer costs	£500.00	£86.35	£300.00	£-200.00
Training and Certification	£500.00	£90.00	£250.00	£-250.00
Miscellaneous / Cleaning Materials	£50.00	£54.45	£70.00	£20.00
<b>Total Winthrop Park</b>	<b>£18,200.00</b>	<b>£8,505.59</b>	<b>£20,650.00</b>	<b>£2,350.00</b>
Grants & Donations	£517.00	£617.00	£617.00	£100.00
Section 137 Donations	£1,000.00	£250.00	£600.00	£-400.00
<b>Total Grants and donations</b>	<b>£1,517.00</b>	<b>£867.00</b>	<b>£1,217.00</b>	<b>£-300.00</b>
<b>TOTAL EXPENDITURE</b>	<b>£249,164.17</b>	<b>£85,164.92</b>	<b>£240,735.88</b>	<b>£-8,428.59</b>
<b>SURPLUS / -DEFICIT</b>	<b>£-21,887.30</b>	<b>£102,752.38</b>	<b>£-4,591.36</b>	<b>£17,295.94</b>

*Susan Ellis*

# Wickersley Parish Council

## **5510.3 To review and accept annual accounts and report from BDO**

The external audit report papers were distributed to Councillors prior to the meeting. It was noted only one issue was raised on the audit regarding internal audit. This meant that the audit from the Councils point of view is a totally clear audit.

**Resolved : Audit accepted and approved.**

## **5511 To consider any general correspondence and publications**

### **5511.1 Council Tax Support Consultation**

Documentation for the Council Tax Support Consultation was distributed to Councillors prior to the meeting. Cllr J Barber and the Clerk to attend the meeting.

## **5512 To agree the signing of the contract for allotment land from RMBC**

Cllr Ellis gave the background to the contract and the consideration for wording to state associated use within the document. Cllr Ellis recommended that the contract be signed.

**Resolved : To sign the contract for allotment land from RMBC**

## **5513 To discuss neighbourhood plan committee**

The neighbourhood plan committee cannot formally proceed until the item has gone to cabinet with RMBC. A letter has been drafted to stakeholders to form a steering group which is to be made up with community involvement. The group has to have proper representation from the community. An informal meeting is scheduled to take place with a potential supplier for the consultancy of the plan; who have specific knowledge and experience regarding design. There will have to be three quotes for the consultancy. The Government have announced an extension of the grant programme which can be applied for once costings are received.

**Resolved : Cllrs A Bates, J Barber, S Ellis, P Thirlwall and M Godfrey to represent the Parish Council. Neighbourhood plan to stay on the agenda as a standing item.**

## **5514 To consider planning and licensing matters including new planning applications in Wickersley**

**The following applications were noted :-**

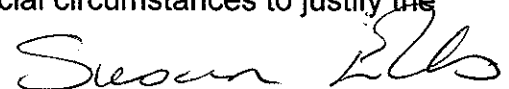
**RB2017/1309** - 130 Bawtry Road Wickersley - Extension to side

**RB2017/1367** - 62A Bawtry Road Wickersley - First floor front extension over existing ground floor

**RB2017/1341** - 14 Harvest Road Wickersley - Single storey rear extension

**The Council objected to the following applications: -**

RB2017/1426 – Nether Moor Field Green Lane Thurcroft – The objection is on the grounds that the site currently comprises open land within the green belt and the applicant has not, to date, demonstrated very special circumstances to justify the



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normal presumption against development such as this. The proposed development will have an adverse visual impact and no information is provided about whether there will be noise associated with the development. The Parish Council consider that the development should be accommodated on a brownfield site, not on open land within the Green Belt.

In addition to the above objection it was resolved to list the objection from each of the Councillors present at the meeting.

## **5515 To receive draft reports from Committees and other meetings not previously considered.**

### **5515.1 Woodland Committee**

Halloween event Friday 27<sup>th</sup> October if people are available to help

### **5515.2 Wickersley Park Development Committee**

The Committee met with two consultants for the design and development proposals. Ares have been appointed to do the works. The initial design brief which is stage one has been started at a cost of £350.00.

### **5515.3 Recreation Ground Committee**

Writing to Wickersley Youth regarding un-authorised use to notify of charges if used.

### **5515.4 Light switch on event**

#### **5515.4.1 To agree Councillor tasks for the event**

Cllrs G Forster, M Godfrey and P Thirlwall not available.

An issue was raised re cars parking on the slip road.

Standing orders moved for 30 minutes

## **5516 To note dates of future committee meetings and events**

Neighbourhood plan meeting – 23<sup>rd</sup> October 11am  
Winthrop Gardens Committee – 3<sup>rd</sup> November  
Recreation Grounds Committee – 13<sup>th</sup> November 7pm  
Light switch on event – 16<sup>th</sup> November 09:30am  
Parish Council meeting – 20<sup>th</sup> November 7pm  
Woodland Committee meeting – 27<sup>th</sup> November 6:30pm  
Environment Committee meeting – 11<sup>th</sup> December 7pm  
WCCA – 12<sup>th</sup> December 7pm  
Finance Committee – 18<sup>th</sup> December 6pm  
Parish Council – 18<sup>th</sup> December 7pm

Confidential items were then discussed.

**The meeting closed at 9:40pm.**

Signed  (Chairman) Dated 20<sup>th</sup> November 2017

