

# Wickersley Parish Council

## Minutes of the Light Switch On Committee Meeting 9.30am 16<sup>th</sup> November 2017 held at Wickersley Community Centre

Members: Cllrs: - S Ellis (Chairperson), B McNeely, P Thirlwall

In Attendance: Rachel Chico (Clerk), Trevor Nurse

**36. To receive apologies for absence**

P Beighton, C Grimes

**37. To approve the minutes of the meeting of 4<sup>th</sup> October 2017**

A discussion took place with regard to the distribution of the newsletter. The councillors raised a concern that the newsletter will not be delivered prior to the light switch on date. The Clerk gave an update that the newsletter was out with all volunteers and she was not aware why this would be the case.

Clerk to distribute the jobs list to the committee.

**Resolved : Minutes of the meeting were approved.**

**38. To note matters arising from the minutes of 4<sup>th</sup> October 2017**

It was confirmed WMTC will distribute the baton lights, to have four boxes one for lights and one for lights that do not work – to be at each end of the slip road.

A discussion took place regarding the Clerk working on a Saturday following from the Parish Council meeting where contact with the Clerk out of hours was raised. It was clarified from the Chair of the events committee that the Clerk does not have to work it. The Clerk confirmed this is how it had been for the last three years of appointment in the post and she was unaware of any other terms from other clerks regarding planned events.

Discussion took place regarding the holder of the license for events.

**Resolved : To be taken to HR.**

**39. To receive a financial update to 19<sup>th</sup> October 2017**

**Resolved : The below budget was noted:-**

# Wickersley Parish Council

Wickersley Light Switch On - Financial Statement		Budget to March 2018 A	Actual Income/ Expenditure B	Forecast	Difference C=A-B
<b>INCOME</b>					
Donations		£100.00	£0.00	£100.00	£100.00
<b>Total Income</b>		<b>£100.00</b>	<b>£0.00</b>	<b>£100.00</b>	<b>£100.00</b>
<b>EXPENDITURE</b>					
<b>Infrastructure</b>					
RMBC	Temporary Event Licence	£21.00	£0.00	£0.00	£21.00
RMBC	Markets Licence up to 50	£100.00	£100.00	£100.00	£0.00
RMBC	Road Closure	£525.00	£400.00	£400.00	£125.00
RMBC	Admin Fee	£15.50	£15.50	£15.50	£0.00
Tree	Tree £345 / RMBC £275.75	£810.00	£620.75	£620.75	£189.25
Lights		£500.00	£0.00	£0.00	£500.00
<b>Entertainment</b>					
Acts and staff	First aid	£500.00	£75.00	£500.00	£0.00
Comperes T Nurse		£50.00	£0.00	£50.00	£0.00
Generator	Fuel etc	£100.00	£0.00	£100.00	£0.00
Other	Baton Lights	£500.00	£116.49	£116.49	£383.51
	Rudolph		£60.95	£60.95	-£60.95
<b>Publicity</b>					
JC Create	Leaflets	£100.00	£0.00	£0.00	£100.00
Other		£778.50	£0.00		£778.50
			£0.00		
			£0.00		
			£0.00		
			£0.00		
			£0.00		
			£0.00		
<b>Total</b>		<b>£4,000.00</b>	<b>£1,388.69</b>	<b>£1,963.69</b>	<b>£2,036.31</b>
<b>SURPLUS / -DEFECIT (met by COUNCIL)</b>		<b>-£3,900.00</b>		<b>£1,863.69</b>	

## 40. To confirm entertainment

The performance order was confirmed as per appendix distributed with papers. Clerk to get the times for the storyteller and pass to T.Nurse. T.Nurse also to announce Father Christmas provided via Rotary and soup available by the Methodist church etc.

Discussion took place regarding the offer from Sir Jack to provide their mascot for the event.

**Resolved :** Clerk to ask for further details regarding Sir Jack plan for the event, for example no leaflets to be distributed.

Peter Parker to be in the library with storytelling coat.

Discussion took place regarding whether to open the Tanyard toilets, this was not deemed necessary.

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## 41. To receive confirmation of stalls

As per the list distributed as an appendix.

**Resolved : Clerk to contact Cystic Fibrosis to confirm the Council are not expecting them to attend as they have not applied for a stall despite correspondence to try and accommodate them. Clerk to chase up with Inspector Bakewell rules regarding pedlars license when the road is closed. Cllr S Ellis is chasing up the bins with RMBC.**

**The committee discussed the licensing of the bar for WCCA and requested WCCA to look at who does the bar as current provider has been in place for many years.**

The meeting closed at 10.15am

Chairperson.....

