



Wickersley Community Centre,
286 Bawtry Road, Wickersley,
Rotherham.
S66 1JJ
Clerk: Rachel Chico
01709 703270
wickersleypc@btconnect.com
www.wickersleyparishcouncil.gov.uk

25 September 2017

Dear Councillors,

You are hereby summoned to attend a meeting of the Light Switch On Committee of the Parish Council, to be held on **04/10/17**, in the Community Centre, Bawtry Road, Wickersley, commencing at **09:30** for the purpose of transacting the following business:

R.Chico

Rachel Chico
Clerk to the Council

BUSINESS

ENCLOSURE:

1. To receive apologies for absence
2. To elect the Chair of the Committee
3. To elect the vice-Chair of the Committee
4. To review de-brief of 2016 event / 2016 Information **(A)**
5. To note 2017 budget **(B)**
6. To confirm date and time
7. Christmas Tree
8. To consider entertainment
 - 8.1 Performances
 - 8.1.1 Youngstars
 - 8.1.2 St Albans and Northfield Lane Schools
 - 8.1.3 WMTC
 - 8.1.4 Blu Crew
 - 8.1.5 Any additional entertainment / Trevor - Compare
 - 8.2 Performance Order **(C)**
 - 8.3** Library space entertainment / Other
 - 8.4 Father Christmas
9. To approve risk assessment **(D)**

- 10. To approve lost children's / vulnerable person policy (E)
- 11. Map and stalls (F)
 - Advice for indoor exhibitors (G)
 - Advice for outdoor exhibitors (H)
 - Poster (I)
 - Information sheet (J)
- 12. To discuss forms for completion
 - 12.1 Events notice
 - 12.2 Road closure
 - 12.3 Markets licence
 - 12.4 Emergency Services
- 13. To note dates for next meetings