

# Wickersley Parish Council

## Minutes of the Council Meeting 7.00pm 19<sup>th</sup> June 2017 held at Wickersley Community Centre

Members: Cllrs:- S Ellis (Chairperson), J Barber, A Bates, G Forster, A Gibson, M Godfrey, C Grimes, B McNeely, A Tattersfield, P Thirlwall, A Wright

In Attendance: Mrs R Chico (Clerk), A Brock, M Woodhead, P Barker, N Cragg, M Cragg, R Brain

### 5460 To receive apologies for absence

Cllrs P Beighton, K Phillips, R Postlethwaite, T Wallace

### 5461 To note any declarations of interest on items to be discussed at this meeting

None.

### 5462 To approve the minutes of the Council Meeting held on 8<sup>th</sup> May 2017

5470 'and'  
5476 in which they have  
5471 presented

**Resolved : Subject to the above amendments the minutes of the meeting were approved.**

### 5463 To receive a report from the Police

No police in attendance. Discussions took place with regard to the on-going issues at Bob Mason and the Gorse, also the BB gun at Wickersley School and Sports College.

**Resolved : To inform police of instances and make contact with the Youth service.**

### 5464 To consider applicants for co-option

No applicants present for co-option

### 5465 To note any issues from members of the public in attendance

An issue was raised with the safety of the pedestrian crossings off the roundabout. It was explained that roads and traffic are dealt with by Rotherham Metropolitan Borough Council. The Parish Council are aware that from time to time traffic counts are carried out and have previously raised concerns regarding this issue. The item can be raised again to find the current status and plans.

Representation was made at the meeting from a group WRONG campaign with regard to issues surrounding Rotherham Metropolitan Borough Council's local plan and the planning submissions for two sites on Second Lane. The group read out a list of issues and requests which they confirmed they would follow up with a confirmation electronic document. To summarise:-

- Speeding on Morthen Road – request for a speed survey / formal study



# Wickersley Parish Council

- Discussion regarding claim that Winthrop gardens have sent in a statement of support for developments off Second Lane. The Parish Council clarified this would not be the Parish Council and could pre-date their ownership of the site.
- Tree felled at Nethermoor Drive – request to approach RMBC regarding an update.
- Wickersley Wood – request Parish Council put together a formal study and to provide a copy of the management plan. It was confirmed the management plan is on the website.
- Flowerbed on Second lane – it was confirmed this is not Parish Council land and the Parish Council were asked to remove their property from the land which they did.
- Discussions took place with regard to Neighbourhood plans, the WRONG group confirmed they have created a Neighbourhood plan.
- It was asked if any Parish Councillor is on the Regional Planning Committee – all stated no.
- WRONG campaign confirmed they had started a formal process of maladministration notifying RMBC having both local MP's on board and lodging a formal complaint with RMBC for maladministration regarding 22 points. Parish Council to be cited as part of the case and they are considering putting in a formal complaint. Cllr P Thirlwall explained the Parish Council have their own formal complaints procedure and issued the group with a hard copy.

It was confirmed that no discussion can be entered into as a maladministration case had been confirmed as started.

**Resolved : Council to be sent the electronic version of the items wishing to be raised. Response to be sent to all Parish Councillors before a full reply is sent.**

## **5466 To consider any community matters from Councillors**

Cllr C Grimes raised that she had received two compliments on the newsletter. Cllr S Ellis raised the map in the centre pages for consideration in future issues. Cllr G Forster was thanked for his time proof reading and asked to arrange a one-off meeting to review the newsletter. Cllr M Godfrey was also thanked for her article.

Cllr A Wright raised a lack of advertising for the gala. Discussion took place with regard the banner and notice boards.

## **5467 To note matters arising from the minutes of the Council Meeting of 8<sup>th</sup> May 2017**

Cllr P Thirlwall welcomed Cllr A Tattersfield  
Tanyard Toilets – tree roots have been an issue in the sewers, Cllr P Thirlwall has requested a report from Yorkshire Water.

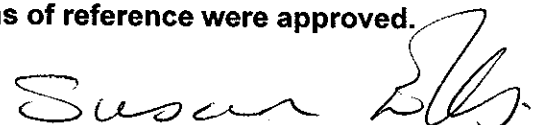
Winthrop Gardens Administrator – Cllrs B McNeely, P Thirlwall and J Barber interviewed and shortlisted 5 candidates. It was very close between two candidates and A.Chester was appointed.

Cllr S Ellis confirmed she had requested A.Chester was given all Councillors' email addresses to update them on Winthrop Gardens progress.

## **5468 To review and agree terms of reference for two new committees**

Wickersley Park – Undertaking b). To draw up (not) to manage  
Events – c) To manage any other events as deemed necessary by the Council.

**Resolved : Subject to the above amendments the terms of reference were approved.**



# Wickersley Parish Council

## 5469 To elect the committees of the council

Area assembly are no longer having public meetings – this representation can be removed from the list.

**Resolved : Cllr A Tattersfield to be appointed to Recreation and Wickersley Park Development Committees.**

## 5470 To approve the accounts for 2016-17 and consider financial reviews comprising:-

### 5470.1 Review and approval of Governance Statement 2016/17

Each item as read and agreed by the Council.

**Resolved : Governance Statement 2016/17 reviewed and approved.**

### 5470.2 Approval of Accounting statements 2016/17

It was confirmed the internal audit had been carried out and the accounts signed off.

**Resolved : The Accounting statements for 2016/17 were approved.**

### 5470.3 To approve the annual return

**Resolved : The annual return was approved.**

## 5471 To consider financial matters, including: -

### 5471.1 The authorisation of payment of accounts since the last meeting

**Resolved : That the following payments be approved: -**



# Wickersley Parish Council

WICKERSLEY PARISH COUNCIL				
APPROVAL OF PAYMENTS SCHEDULE - PARISH COUNCIL MEETING OF 19 June 2017				
Date	To Whom Paid	Description	Value	Reference
09-May-17	AON	Insurance	£2,883.41	204262
10-May-17	SYPA	Pension	£360.81	204263
10-May-17	HM Revenue & Customs	PAYE	£1,269.54	204264
15-May-17	A.Chester	Winthrop expenses	£430.14	204265
17-May-17	LBM Ltd	Handymen materials	£58.50	204266
17-May-17	T.Farnsworth	Grass cutting	£844.99	204267
18-May-17	Ricoh	Printer	£34.97	204268
19-May-17	J.Elvidge	Cleaning winthrop	£137.12	204269
19-May-17	Hobsons	Gardening contract	£1,749.51	204270
19-May-17	R.Hill	Winthrop repairs	£320.00	204271
20-May-17	Wages	Wages	£4,459.10	BACS
25-May-17	A.Chester	Winthrop expenses	£396.97	204272
26-May-17	D.Wilson	Recreation ground - coat	£20.00	204273
26-May-17	BT	Phone	£235.50	D.Debit
30-May-17	BT	Internet	£76.32	D.Debit
30-May-17	Veolia	Waste disposal	£192.48	D.Debit
01-Jun-17	Aldi	Winthrop	£1.50	D.Card
05-Jun-17	Dearne Big Band	Gala	£350.00	204274
05-Jun-17	E-On	Winthrop Electricity	£62.00	204275
05-Jun-17	LBM Ltd	Handymen materials	£1.20	204276
08-Jun-17	J.Elvidge	Winthrop cleaning	£154.26	204277
09-Jun-17	B.Pateman	Toilet honorarium	£131.25	204278
12-Jun-17	Buildbase	Wood - Path Wickersley Wood	£129.24	D.Card
19-Jun-17	Wages	Wages	£4,277.42	BACS
19-Jun-17	HM Revenue & Customs	PAYE	£1,285.26	204279
19-Jun-17	SYPA	Pension	£354.95	204280
19-Jun-17	M.Goodge	Winthrop / Environment	£322.03	204281
19-Jun-17	E-On	Winthrop Electricity	£62.00	204282
19-Jun-17	T.Farnsworth	Grass cutting	£844.99	204283
19-Jun-17	Yorkshire water	Tanyard toilets	£278.24	204284
19-Jun-17	Truestyle windows	Windows winthrop	£400.00	204285
19-Jun-17	Florida marquees	Gala	£2,188.62	204286
19-Jun-17	LBM Ltd	Handymen materials	£15.30	204287
19-Jun-17	RB Land Management	Wickersley park	£660.00	204288

Discussions took place regarding payment for coat damaged in Wickersley Park, Winthrop budget; also a discussion regarding compensation regarding the Tanyard toilet sewer issues where it was stated payment cannot be withheld, but a counter claim could be considered.

**Resolved :** It was confirmed the finance committee will go out to tender for a 3 year audit contract.

## 5472 To consider any general correspondence and publications

### 5472.1 Thank you from Radio Nightingale

Noted thanks for the grant donation.

### 5472.2 Reply from Rotherham Holiday Aid

Rotherham Holiday Aid confirmed they have had families from Wickersley use their charity previously.

**Resolved :** To give a grant of £250.00 – voting with 1 abstention.

### 5472.3 Reply from RMBC enforcement – Shiraz Flue

A notice has been drawn up and is with RMBC legal department.

An update was also given regarding the post office issue previously raised. Awaiting a reply from the post office.

## 5473 To consider planning and licensing matters including new planning applications in Wickersley

*Susan Ellis*

# Wickersley Parish Council

## The following applications were noted :-

Notification of TPO on 2 Trees – Second / First lane, Wickersley – To support the application

**RB2017/0700** - 306 Bawtry Road Wickersley - Single storey side and rear extension

**RB2017/0678** - Cotswold House Bawtry Road Wickersley - Change of use to letting agent (use class A2)

**RB2017/0683** - 72 Warren Road Wickersley - Demolition of conservatory and erection of single storey rear extension

**RB2017/0633** - 4 Warde Aldam Crescent Wickersley - Erection of outbuilding

**RB2017/0722** - 2B Green Lane Wickersley - Change of use to beauty salon (use class Sui Generis)

**RB2017/0771** - 1 Morthen Gardens Wickersley - First floor extension over existing garage

**RB2017/0746** - 7 Spruce Avenue Wickersley - Two storey front and side extension & formation of new vehicle access

**RB2017/0780** - 3 Wickersley Court Wickersley - Application to prune 2No. Beech Trees protected by Tree Preservation Order No.7. (2009)

**RB2017/0846** – 32 Goose Lane Wickersley – Application to prune 1 No. Case officer : sycamore tree protected by RMBC Tree Preservation Order No. 5 2012

**RB2017/0848** – Woodside Bungalow Second Lane Wickersley Rotherham Lane Wickersley – Use of detached ancillary building as residential dwellinghouse

## The Council objected to the following applications:-

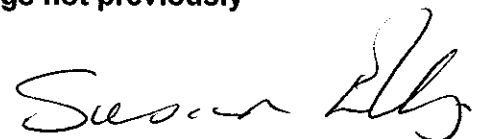
**RB2017/0675** - 284 Bawtry Road Wickersley - *Formation of external seating area - Objection as this represents a considerable addition to the external seating area over and above that which previously existed and that which has recently received planning permission. It could lead to unacceptable noise disturbance to local residents late in the evening and further pressure on car parking. However, if planning permission is granted then a restriction should be imposed limiting the hours of use to 10.30pm and for its use to be as an A3 restaurant and not for independent drinking.*

**RB2017/0560** - 33 Bawtry Road Wickersley - Demolition of existing garage, erection of two storey front, side & rear extensions, alterations & increase to roof height to create rooms in roofspace and attached double garage to front - *To object on overdevelopment, two voted against.*

**RB2017/0695** - 238 Bawtry Road Wickersley - Installation of shutter to shop front - *Request for RMBC to discuss with the applicants options for the shutters to be internal to the building, the type of shutters and the finish of the shutters.*

**5474 To receive draft reports from Committees and other meetings not previously considered.**

**5474.1 WCCA – 9<sup>th</sup> May 2017 7pm**



# Wickersley Parish Council

Carrying out the changes to LED lighting. Putting plans in place for 10 year anniversary. Discussion took place regarding 10 year guarantee, to be put on the next agenda for WCCA.

## **5474.1.1 Representation at Clerk appraisal**

Cllr A Wright gave background to the request as paying a proportion of Clerk salary.

**Resolved : Chair of HR to attend next WCCA meeting to discuss.**

**Standing orders moved to completion of business**

## **5474.2 Environment Committee – 15th May 2017 7pm**

### **5474.2.1 To discuss key policy**

Discussion took place with regard to the distributed draft key policy. Additional items required to look at the Parish Council as a whole.

**Resolved : Clerk to draft key policy with request to include call out policy.**

## **5474.3 Recreation Ground Committee – 5<sup>th</sup> June 2017 7pm**

Representation at the meeting from residents. Pull up bars and gateway works to go ahead. Letter being sent to residents on Oak Tree close of the issues cutting the tree line and the mixed requests from residents.

## **5474.4 Planning Committee – 12<sup>th</sup> June 2017 6:30pm**

Noted

## **5474.5 Finance Committee – 12<sup>th</sup> June 7pm**

### **5474.5.1 To approve Financial Regulations**

**Resolved : Financial Regulations were approved**

### **5474.5.2 To approve the risk assessment**

**Resolved : Risk assessment approved**

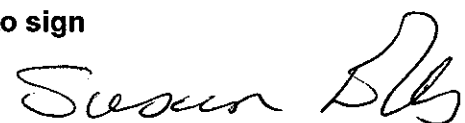
### **5474.5.3 To confirm investment of £70,000 with CCLA**

**Resolved : Investment with CCLA for £70,000 confirmed in-line with investment policy.**

### **5474.5.4 To confirm investment of £70,000 with Hodge Bank**

**Resolved : Investment with Hodge Bank for £70,000 confirmed in-line with investment policy.**

### **5474.5.5 To confirm two out of four signatories to sign**



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**Resolved :** To confirm Cllrs A Bates, C Grimes, G Forster and P Beighton as signatories for the accounts and two out of the four required to sign.

Regarding the Gala 24<sup>th</sup> June, setting up on Friday – anyone coming after 4pm on Friday 23<sup>rd</sup> June to inform the Clerk so that they can be contacted if works finished early.

**5459 To note dates of future committee meetings and events**

Parish Council Meeting – 19<sup>th</sup> June 7pm  
Gala 24<sup>th</sup> June 2017  
Woodland Committee Meeting – 26<sup>th</sup> June 6:30pm  
Parish Council meeting – 17<sup>th</sup> July 7pm  
Wickersley Park Development Committee Meeting – 18<sup>th</sup> July 7pm  
Environment Committee Meeting – 11<sup>th</sup> September 7pm  
WCCA – 12<sup>th</sup> September 7pm  
Parish Council meeting – 18<sup>th</sup> September 7pm  
Woodland Committee Meeting – 25<sup>th</sup> September 6:30pm  
Recreation Ground Committee meeting – 2<sup>nd</sup> October 7pm  
Parish Council meeting – 16<sup>th</sup> October 7pm  
Parish Council meeting – 20<sup>th</sup> November 7pm  
Woodland Committee meeting – 27<sup>th</sup> November 6:30pm  
Environment Committee meeting – 11<sup>th</sup> December 7pm  
WCCA – 12<sup>th</sup> December 7pm  
Parish Council – 18<sup>th</sup> December 7pm

**The meeting closed at 9:30pm.**

Signed  (Chairman) Dated 17<sup>th</sup> July 2017

