



Wickersley Community Centre,
286 Bawtry Road, Wickersley,
Rotherham.
S66 1JJ
Clerk: Rachel Chico
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www.wickersleyparishcouncil.gov.uk
28th April 2017

Dear Councillors,

You are hereby summoned to attend a meeting of the Winthrop Park Committee of the Parish Council, to be held on **Friday 5th May 2017**, at Wickersley Community Centre & Library, 286 Bawtry Road, Wickersley commencing at **01.00 p.m.** for the purpose of transacting the following business:

R.Chico

Rachel Chico
Clerk to the Council

BUSINESS

ENCLOSURE:

1. To receive apologies for absence
2. To approve the minutes of the meeting of 15th March 2017 (A)
3. To note any matters arising from the meeting of 15th March 2017
3.1 Financial Procedures to be reviewed following review of financial regulations
4. To receive a financial update 2016/17 (B)
4.1 2017/2018 To be distributed at the meeting
5. To receive an update of spend on Celebrate Grant Funding (C)
6. Health and Safety Policy / Risk Assessments (D)
(Previous policy attached with risk assessment template)
7. Complaints Procedure
8. To discuss and agree a good cause for the year
9. To discuss a Facebook policy
10. Report from Administrator
 - 10.1 Training
 - 10.1.1 DBS Checks
 - 10.1.2 Health and Hygiene
 - 10.2 Memory Café
 - 10.3 To discuss and agree pricing and promotions policy
 - 10.4 Printer
 - 10.5 Winter opening
 - 10.6 To discuss gardens
 - 10.5.1 Plant sales and purchasing

11. To note future meeting dates