

Wickersley Parish Council
Terms of reference for committees
Last reviewed 8th May 2017
Next Review Date May 2018

- 1) COMMITTEE:** Winthrop Gardens
- 2) POWER TO DECIDE:** Yes
- 3) POWER TO SPEND:** Yes - within budget. (Except for agreeing annual budget, and spending in excess of budget, which must be authorised by full council) May be delegated to Clerk or Clerk *and* the Chairperson of the Committee (or Council Chairperson if unavailable).
- 4) ACCOUNTS:** As (3)
- 5) MAX. MEMBERSHIP:** 6 Councillors
- 6) QUORUM:** 3 Councillors.
- 7) CHAIRPERSON:** Elected each year at the first committee meeting after the Annual Council Meeting in May
- 8) MEETINGS/YEAR** Minimum 3
- 9) REPORTING:** The Chairperson to report special items and/or recommendations to full council with a copy of the draft minutes at the next available Council meeting following a meeting of this committee.
- 10) UNDERTAKINGS:**
- a) To manage and maintain Winthrop Gardens
 - b) To organise and manage volunteers for Winthrop Gardens
 - c) To organise events at Winthrop Gardens
 - d) To consider any item delegated by Council