

Wickersley Parish Council
Terms of reference for committees
Agreed 19th June 2017
Next Review Date May 2018

- 1) COMMITTEE:** Wickersley Park Project Committee
- 2) POWER TO DECIDE:** Yes
- 3) POWER TO SPEND:** Yes - within project budget. May be delegated to Clerk or Clerk *and* the Chairperson of the Committee (or Council Chairperson if unavailable).
- 4) ACCOUNTS:** Financial activity against committee budget will be reviewed and approved at each meeting. The accounts of the committee will form part of the council's accounts and will be audited as part of the council's accounts.
- 5) MAX. MEMBERSHIP:** 6 Councillors.
- 6) QUORUM:** 3 Councillors.
- 7) CHAIRPERSON:** Elected each year at the first committee meeting after the Annual Council Meeting in May
- 8) MEETINGS/YEAR** Minimum 1
- 9) REPORTING:** The Chairperson to report special items and/or recommendations to full council with a copy of the draft minutes at the next available Council meeting following a meeting of this committee.
- 10) UNDERTAKINGS:**
- a) To consult with residents for an over plan for Wickersley Park.
 - b) To draw up the park development plan.
 - c) To gain quotations for works to be completed.
 - d) To seek financial options for improvement.
 - e) To oversee the development of the park.