

**Wickersley Parish Council**  
**Terms of reference for committees**  
**Last reviewed 8<sup>th</sup> May 2017**  
**Next Review Date May 2018**

- 1) **COMMITTEE:** Recreation Grounds
- 2) **POWER TO DECIDE:** Yes
- 3) **POWER TO SPEND:** Yes - within budget. (Except for agreeing annual budget, and spending in excess of budget, which must be authorised by full council) May be delegated to Clerk or A/Clerk *and* the Chairperson of the Committee (or Council Chairperson if unavailable).
- 4) **ACCOUNTS:** Financial activity against committee budget will be reviewed and approved at each meeting. The accounts of the committee will form part of the council's accounts and will be audited as part of the council's accounts.
- 5) **MAX. MEMBERSHIP:** 6 Councillors.
- 6) **QUORUM:** 3 Councillors.
- 7) **CHAIRPERSON:** Elected each year at the first committee meeting after the Annual Council Meeting in May
- 8) **MEETINGS/YEAR** Minimum 4
- 9) **REPORTING:** The Chairperson to report special items and/or recommendations to full council with a copy of the draft minutes at the next available Council meeting following a meeting of this committee.
- 10) **UNDERTAKINGS:**
- a) To manage and maintain recreation grounds owned/leased by the Council at Sorby Way, and Warren Road (to include Millennium Meadow).
  - b) To produce and implement five year management plans for (a) to include use of external funding.
  - c) To organise a programme of events and visits throughout the year to encourage public use of (a) and to educate and entertain young people.
  - d) To consider the views of children and young people in the management of resources at least once per year.
  - e) To nominate and manage a representative to Wickersley Village Bowls Club
  - f) To consider any item delegated by Council.