



Wickersley Community Centre  
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Anna Chester, Winthrop Gardens Organiser  
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3<sup>rd</sup> June 2021

Dear Councillors and Members

**Meeting of the Winthrop Gardens Committee of the Parish Council  
Friday 11<sup>th</sup> June 2021 at 9.00am at Winthrop Gardens**

You are hereby summoned to attend a Meeting of the Winthrop Gardens Committee of the Parish Council to be held on **Friday 11<sup>th</sup> June 2021**, commencing at 9.00am at Winthrop Gardens for the purpose of transacting the business set out on the attached Agenda.

The Agenda for the meeting is attached with enclosures as identified.

I hope you will be able to attend but if not, apologies should be given in advance to Anna Chester.

Best regards

Anna Chester  
Winthrop Gardens Organiser

**Enclosure: Agenda Winthrop Gardens Committee 11/06/21**

# Winthrop Gardens Committee – Meeting at 9.00am on 11<sup>th</sup> June 2021

## Agenda

1. Tour of the Gardens
2. Gardens Report
3. Apologies for absence
4. Any declarations of interest
5. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. (Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
6. To approve the minutes of the Meeting held on 5<sup>th</sup> March 2021 – Enc A
7. Matters arising from the meeting held on 5<sup>th</sup> March 2021 – Action Log – Enc B
8. Organisers Report – Enc C
9. Allotment Update
10. Financial Report
  - a. Annual Financial Report – 2020 / 2021 – Enc D
  - b. Financial Report for the period 01/04/2021 – 31/05/21 – Enc E
11. Annual Report on Volunteers Training – including review of requirements re DBS checks – recommending that this item is deferred until September meeting
12. Annual Meeting with Volunteers
13. Winter 2021 /2022 Opening arrangements
14. Future Meetings
  - Friday 3<sup>rd</sup> September 2021
  - Friday 3<sup>rd</sup> December 2021
15. Date for information
  - a. Wednesday 23<sup>rd</sup> June 2021 – Volunteers evening – set up from 5.30pm