



Wickersley Community Centre,
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16 April 2018

Dear Steering Group Members

You are hereby summoned to attend a meeting of the Neighbourhood Plan Steering Group, to be held on Monday 23 April 2018 at Wickersley Community Centre, commencing at 19:00. This will be for the purpose of transacting the business items listed below.

Please note: Some of the documentation for this meeting will be emailed by Friday 20 April and / or hard copies made available at the meeting.

Yours sincerely

Margaret Rhodes
Assistant Clerk to the Council

BUSINESS:

ENCLOSURE:

1. To receive apologies for absence
2. To approve the minutes and action log of the meeting on 6 March 2018 (A)
3. To review the financial report (B)
4. To approve the content of the Neighbourhood Plan Survey
5. To agree the approach for grant applications
6. To agree the high-level communication and consultation strategies
7. To agree the high-level timeline for delivering the Neighbourhood Plan
8. To agree meeting schedule for 2018