

**Wickersley Parish Council**  
**Terms of reference for committees**  
**Reviewed by Council on 18<sup>th</sup> May 2021**  
**Next Review Date May 2022**

- 1) COMMITTEE:** Planning
- 2) POWER TO DECIDE:** Yes in accordance with the undertakings.
- 3) POWER TO SPEND:** No – advisory only
- 4) ACCOUNTS:** None
- 5) MAX. MEMBERSHIP:** 4 Councillors.
- 6) QUORUM:** 3 Councillors.
- 7) CHAIRPERSON:** Elected each year at the first committee meeting after the Annual Council Meeting in May.
- 8) MEETINGS/YEAR** Minimum of 1
- 9) REPORTING:** The Chairperson to report special items and/or recommendations to full council with a copy of the draft minutes at the next available Council meeting following a meeting of this committee.
- 10) UNDERTAKINGS:**
- a) To act as an advisory committee to full Council, making recommendations, as necessary.
  - b) The Chairperson and Clerk to review the weekly lists to offer guidance to the full council on planning applications and decide on the need to convene a Planning Committee – for example, where applications are lengthy and/or substantial in terms of development or impact on parishioners.
  - c) The Committee meet annually to review decisions made by RMBC on applications which the Parish Council opposed or made comment upon. Relevant conditions imposed to be reviewed and monitored for compliance.
  - d) To consider any planning item delegated by Council.